

EAGLE SCOUT RANK APPLICATION PROCEDURES

The Life to Eagle Workbook and the Eagle Rank Application can be obtained from the Council office. All blanks on the application need to be completed including signatures, dates, and yes or no questions. The Eagle Rank Application must be filled out in ink neatly printed or typed.

The Scout must obtain letters of recommendation from the persons listed on the application. Reference forms should be mailed to the people with instructions to complete the form as soon as possible and then mail it in a sealed envelope to the Council office or Scoutmaster. Experience has shown that if you give the person you are requesting a reference from a stamped envelope with the Council address on it, the reference comes back much sooner.

The Eagle candidate must also write, on a separate sheet of paper, his statement of life ambitions (Requirement 6).

While a Life Scout, carefully study the Eagle Scout requirements in the current Boy Scouts Requirements Book.

Plan your service project, and complete pages 2 and 3 in the Life to Eagle Workbook.

Have your project approved by the required officials.

Submit your workbook to the Council office for the approval of the District Advancement Committee.

Merit Badge Counselor List: A list of merit badge counselors for the 21 merit badges should be provided, with those badges earned at summer camp indicated NO MORE than two (2) merit badges may be approved by the Scoutmaster or any one merit badge counselor.

When all forms, including the workbook are completed, the entire package is sent to the Council office. The Council staff will review the forms and workbook, verify the information contained and forward the entire package to the District Advancement Chairman for a Board of Review. The District Advancement Chairman schedules the Board of Review with the Unit Leader. Please do not make any schedule arrangements prior to being contacted by the District Advancement Committee.

The Board of Review: The Board of Review for the Eagle candidate is comprised of a minimum of three members and a maximum of six members. At least one district or council advancement representative shall be a member of the Board of Review and shall preside, or act as chairman, over the Board of Review. Because the Eagle Award is so important, the members must agree unanimously to recommend the applicant for the Eagle Award. If a unanimous decision is not reached, a new review may occur at the request of the Scout or unit leader or unit committee, or the decision of the Board of Review may be appealed.

It is recommended that the Board of Review convene before meeting with the candidate to review the application, workbook, and letters of recommendation. The candidate's Scoutmaster may not participate, but may be called on to clarify a point in question. In no case may a relative, or guardian attend the Board of Review. The suggested maximum length of time for the Board of Review is two hours, which should be sufficient time to discover if the candidate is a recommended applicant for the Eagle Rank.

Following the review, the candidate will leave the room while the members discuss the acceptability of the candidate as an Eagle Scout. If he meets the requirements, he is asked to return and is informed that he will receive the recommendation for the award. The members of the Board of Review sign the application and the paperwork is returned to the Council office for the signature of the Council Executive. Then the paperwork is sent to the National Office of the Boy Scouts of America. Do not schedule any award ceremonies until the paperwork is returned to the Scoutmaster, as the National Office may find the applicant unacceptable, or they may find problems with the paperwork.

If found unacceptable, the Scout will be told how to meet the requirements within a given period of time. Should the applicant disagree, the appeal procedure will be explained. The final decision rests with the National Committee of the Boy Scouts of America.

All requirements for the Eagle Award must be completed by the Scout's 18th birthday. Any Board of Review conducted after the applicant's 18th birthday must have a statement explaining the reason for the delay.